



**POLSKA
MACIERZ
SZKOLNA**

Training session

The managing of a supplementary school

EMPLOYMENT LAW PEADIATRIC FIRST AID

PROGRAMME

Time	
9:00 – 9:45	Registration and coffee
9:45 – 10:00	Session opening

GROUP I – EMPLOYMENT LAW BOARDROOM

10:00 – 11:30	Employment law part I – Mec. Katarzyna Bogusławska
11:30 – 11:45	Coffee break - Business Lounge
11:45 – 13:15	Employment law part II – Mec. Katarzyna Bogusławska
13:15 – 14:15	Lunch break
14:15 – 15:00	Employment law part III – Mec. Katarzyna Bogusławska
15:00 – 15:15	Coffee break - Business Lounge
15:15 – 16:45	Income tax – Marzena Cybula
16:45 – 17:15	Q & A – Marzena Cybula
17:15 – 17:30	Evaluation, certificates and closing

15:00 – 17:00	Advice surgery - Mec. Katarzyna Bogusławska*
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***advance booking necessary.**

GROUP II – PEADIATRIC FIRST AID CONNECT ROOM

10:00 – 11:30	<i>Emergency peadiatric first aid, Part I, Marcin Sobiecki</i>
11:30 – 11:45	Coffee break - Business Lounge
11:45 – 13:15	<i>Emergency peadiatric first aid, Part II, Marcin Sobiecki</i>



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13:15 – 14:15	Lunch break - Business Lounge
14:15 – 16:15	<i>Emergency peadiatric first aid</i> , Part III, Marcin Sobiecki
16:15 – 16:30	Coffee break - Business Lounge
16:30 – 17:30	<i>Emergency peadiatric first aid</i> , Part III, Marcin Sobiecki Evaluation and closing

VENUE:

Greater Manchester Chamber of Commerce, Elliot House, 151 Deansgate, Manchester M3 3WD

SPEAKERS:

Mec. Katarzyna Bogusławska – Partner at Carter Lemon Camerons LLP; solicitor, specialising in employment law and corporate law

Marzena Cybula – Payroll Manager at Capital Business Links

Marcin Sobiecki – paramedic, first aid trainer at Siren Training

The training session is funded by the Chancellery of the Senate of the Republic of Poland as a part of the project “Support for Polish Supplementary Schools in the United Kingdom” being conducted in 2016 by “Wspólnota Polska” Association in co-operation with the Polish Educational Society.

