



**POLSKA
MACIERZ
SZKOLNA**

Training session

The managing of a supplementary school

EMPLOYMENT LAW PEADIATRIC FIRST AID

PROGRAMME

Time	
9:00 – 9:45	Registration and coffee
9:45 – 10:00	Session opening

GROUP I – EMPLOYMENT LAW

Multimedialna Room, 4th floor

10:00 – 11:30	Employment law part I – Mec. Katarzyna Bogusławska
11:30 – 11:45	Coffee break
11:45 – 13:15	Employment law part II – Mec. Katarzyna Bogusławska
13:15 – 14:15	Lunch break
14:15 – 15:00	Employment law part III – Mec. Katarzyna Bogusławska
15:00 – 15:15	Coffee break
15:15 – 16:45	Income tax – Marzena Cybula
16:45 – 17:15	Q & A – Marzena Cybula
17:15 – 17:30	Evaluation, certificated and closing

15:00 – 17:00	Advice surgery - Mec. Katarzyną Bogusławską*
---------------	--

***advance booking necessary.**

GROUP II – PAEDIATRIC FIRST AID

10:00 – 11:30	Paediatric first aid part I, Macin Sobiecki
11:30 – 11:45	Coffee break
11:45 – 13:15	Paediatric first aid part II, Macin Sobiecki



**POLSKA
MACIERZ
SZKOLNA**

Training session

The managing of a supplementary school

EMPLOYMENT LAW PEADIATRIC FIRST AID

13:15 – 14:15	Lunch break
14:15 – 16:15	Paediatric first aid part III , Macin Sobiecki
16:15 – 16:30	Coffee break
16:30 – 17:30	Paediatric first aid part IV , Macin Sobiecki Evaluation and closing

VENUE:

Polish Social and Cultural Association, 240 King Street, London W6 0RF

SPEAKERS:

Mec. Katarzyna Bogusławska – Partner at Carter Lemon Camerons LLP; solicitor, specialising in employment law and corporate law

Marzena Cybula – Payroll Manager at Capital Business Links

Marcin Sobiecki – paramedic, first aid trainer at Siren Training

The training session is funded by the Chancellery of the Senate of the Republic of Poland as a part of the project “Support for Polish Supplementary Schools in the United Kingdom” being conducted in 2016 by “Wspólnota Polska” Association in co-operation with the Polish Educational Society.

