



CENTRUM EGZAMINACYJNE PRZY POLSKIEJ MACIERZY SZKOLNEJ
EXAMINATION CENTRE, THE POLISH EDUCATIONAL SOCIETY (PES)

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www.polskamacierz.org/exam-centre/ • PES - Registered Charity 1159980

**REGULATIONS FOR SUBMITTING APPLICATION
FORM**

SUMMER SERIES EXAMS 2026

The following information is important. It is essential that you read it carefully and sign your application form to indicate that you have read and understood the following regulations

1. GCSE Polish and AL Polish examinations take place **once a year**. Please make sure you can sit the exam you intend to take on the day and at the time indicated in your application form.
2. Please make sure that you do not have any clashes with other exams on the same day. If you do or if you are not sure whether you do, we encourage you to ask your mainstream school to enter you for the Polish exam(s).
3. You should use only one **Unique Candidate Identifier (UCI)** number for all your GCSE and AL examinations. Please make sure you know your UCI. Ask Examinations Officer at your school. Your application may be refused if you do not supply your UCI number.
4. Please make sure that all personal details are filled in **correctly** and the application form is completed **neatly and in block capitals**. The certificate will show all your details as entered in your application. **All changes to personal details (as per the application form) due to your error or unclear writing will incur a fee.**



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5. The application fee is **non-refundable** unless it is agreed by AQA. The Exam Centre administrative cost is £55.
6. The centre only accepts applications from candidates in **Year 10 and 11 (GCSE)** and **Year 12 and 13 (A-level)**.
7. The centre reserves the right not to accept a candidate without disclosing the reason.
8. The candidates who require Access Arrangements must send all relevant documents such as Form 8, medical evidence, a signed candidate consent form with their exam application form.
9. The centre can arrange transfer for candidates if necessary. The additional fee for transferred candidates may apply.
10. In the event of substantial increase in number of entries, the centre reserves the right to prioritise the candidates attending Polish Saturday Schools and members of the Polish Educational Society.
11. Policies of the centre are available upon request at the Exam Centre office.
12. All communication with the centre should be **in writing**.